



FRENCHS FOREST PUBLIC SCHOOL

Student Leadership Procedures

Statement of Purpose

Frenchs Forest Public School places a high value on the development of leadership skills within our students, endeavouring to support those who aspire to leadership positions and helping all students improve their individual leadership capabilities. We seek to maintain fair and equitable processes for the election of student leaders.

Implementation

Leadership Development

In addition to ongoing guidance and teaching in all classrooms, our school supports students through a **Stage Three Portfolio**. This is a project offered to all year 5 and 6 students which aims to equip them with the necessary skills to be leaders at primary school and beyond. As a part of the project, students identify how they can be a positive role model. They put together a portfolio including evidence to demonstrate they are a positive role model in the classroom, across the school, at home and in the community.

Nominating for a Year 6 Leadership Position

Year 5 students are informed by their teachers of the dates and processes for nominating for a school leadership position in year 6. **The requirements for applying are as follows:**

- **Two criteria complete with evidence and reflections within the Stage Three Portfolio**
- **Commitment to the expectations of school leaders which include:**
 - Wearing the full school uniform at all times, with pride
 - Being courteous and well behaved at all times
 - Being a respectful, responsible learner
 - Assisting and supporting my peers and the younger members of the school
 - Being punctual and carrying out all tasks with a positive attitude
 - Setting a good example and having a positive impact toward others
 - Being loyal to Frenchs Forest Public School

Students who meet the requirements and wish to nominate for School Captain or School Vice-Captain are asked to prepare a 1-2 minute speech outlining why they would make a good school leader, to be delivered at a school assembly.

Students nominating for House Captain are asked to prepare a 1-2 minute speech outlining why they would make a good house leader, to be delivered at house meetings.

Selection of School Leaders

School Captains and Vice Captains

- Upon completion of the special assembly where nominating students present their speeches to the school, students in years 2-5 and teachers will return to classrooms to vote, using a preferential voting system.
- Year 5 and teacher votes are weighted higher.
- The school executive tallies votes.



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House Captains

- House captain voting will follow the same procedures as school captains and vice-captains, however there is no separate gender vote. All students are on the same form and the two students receiving the highest preferential vote are elected, regardless of gender.

Informing students of new positions

- Shortly after the house captains are determined, the principal will inform all students within the cohort applying for leadership positions of the outcomes of the voting.
- Students and families are asked to maintain confidentiality about elected roles until the new leaders are inducted at the Presentation Day assembly.

Responsibilities

Stage 3 Assistant Principal is responsible for:

- Ensuring students are informed and aware of the leadership procedures including prerequisites for nominating for a position, by early year 5.
- Overseeing the administration of the Stage Three Portfolio.

Principal is responsible for:

- Overseeing the student nomination process and collecting nomination forms.
- Supervising the counting of votes from leadership elections.
- Informing students nominating for leadership positions of the outcomes of any elections.

Related Documents

Nomination Form for School Leadership (T:\Executive\Student Leadership\2022 for 2023)