



**FRENCHS FOREST PUBLIC SCHOOL
PARENTS & CITIZENS' ASSOCIATION**
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FINANCIAL SUPPORT FOR STUDENTS - POLICY

POLICY SCOPE

This policy applies to any family of Frenchs Forest Public School that seeks financial support to contribute towards the cost of school events or equipment due to financial hardship.

Examples that could be considered include

- Band Camp
- School Camp
- School Excursion
- School Sporting Event
- Sensory Tools

The above are examples only and the list is not exhaustive.

This policy does not cover any personal extra-curricular activity, only official Frenchs Forest Public School events and activities where children in the students' class would generally participate.

POLICY INTENTION

It is recognised that the financial impact to families to cover the cost of school events and activities can be substantial. This policy is intended to ease the associated financial burden to ensure that the student does not get excluded.

FINANCIAL SUPPORT

The P&C will cover up to 50% of the costs, up to a maximum of \$200. The support from the P&C is per child. Each case will be considered on a case by case basis at a P&C meeting, or at the discretion of the P&C Executive committee if time does not permit to wait until the next meeting. In the event that the Executive committee have to make a decision due to time constraints, it must still be minuted at the next meeting.

PROCESS FOR REQUESTING CONSIDERATION

A parent or guardian of the student impacted should initiate the request for consideration directly to the School Principal. This can either be in person or via email to frenchsfor-p.school@det.nsw.edu.au

The Principal will liaise with the P&C Executive to seek approval or raise at an ordinary general P&C meeting. The P&C Treasurer is to arrange the reimbursement to the school to keep the process confidential. The school will keep a confidential register of the students assisted and provide the P&C with an anonymous receipt to confirm funds received and disbursed.

EXCEPTION CASES AND REVIEW

In the event that this policy is not believed to adequately cater for a certain situation, exceptions to this policy can be sought, this would be via the normal process of adding an agenda item to a P&C meeting.

The limit of financial support will be reviewed along with other fees and charges annually as part of the Annual General Meeting (AGM). If the amount is modified an updated policy will be issued.
